**SOCNo**

Single Digit Fingerprint Bureau

Unit1

Date

From

Tester Inspector

Single Digit Fingerprint Bureau

Unit2

To

SHO

Station

Sir,

Sub: Inspection of scene of crime – Fingerprint Slips of inmate - non receipt –

Request to send the same – reg:

Ref: Ref

Please refer the crime number cited above. The finger print slips of inmates have not been received in this office till this date. Please forward the same urgently for elimination purpose of the chance prints developed from the scene of crime.

Yours faithfully,